

# Sherman College

## October 2011

# Campus Safety and Crime Report

Sherman College of Chiropractic takes pride in maintaining an intimate and safe atmosphere. However, no college is immune to crime. The Sherman College Campus is located in Boiling Springs, S.C. and has no residential facilities or off campus housing. This publication is intended to provide information about campus safety and related services for current and prospective students and employees. This publication is prepared annually in accordance with the current Department of Education regulations.

Assuring the safety and well-being of students, faculty and staff on campus is a primary commitment of the College. In conjunction with the Office of Student Services, the Security Department has instituted an array of safety measures and programs to deal with issues of crime and personal security. In addition the Maintenance Department inspects the buildings and grounds for unsafe conditions and corrects them. If you see a condition which seems unsafe please contact any maintenance employee or report it to extension 392.

### SECURITY OFFICERS

Security officers include all members of the security and maintenance department as well as contract security guards. Contracted security guards have full arrest powers and are licensed through the SC Law Enforcement Division. Other individuals with designated security functions include the Dean of Student Services and the Vice President for Business and Finance. Sherman College is under the jurisdiction of the Spartanburg County Sheriff's Office and they are responsible for the determination and investigation of criminal activity.

### WALKING THE CAMPUS

The security department routinely patrols the campus. However, you should take responsibility for your safety. Below are safety tips for everyone:

- \* Travel in groups never alone.
- \* Stay alert and don't be distracted! Be aware of your surroundings.
- \* Trust your instincts. Leave an area if you are uncomfortable.
- \* Walk only in areas that are well-lit.
- \* If you are uneasy about walking to your car after dark, call the security department and ask for an escort. The reception desk at each building will contact the security department for you.

### ACCESS TO CAMPUS BUILDINGS

Normal hours for building access are:

E.C. Taylor Health Center

Mon. - Fri. 7:00 a.m. til 7:30 p.m.

Scallon & Olsen Buildings (Olsen Gym as posted)

Mon. - Fri. 7 a.m. til 5 p.m. or 20 minutes after the last class whichever is later.

Access after hours for anyone who does not have a key and an alarm code will be provided by the security department only when authority is granted by a college official.

### CRIME PREVENTION PROGRAMS

The college offers a number of programs dealing with crime prevention and safety. Information is provided to new students at orientation sessions. Presentations on specific topics are made upon request. Program topics include campus crime, drugs, rape and vehicle security. Safety suggestions are also displayed periodically on the college monitors. If you are interested in any of these, please contact the Security Department or the Dean of Student Services.

### TO REPORT A CRIME:

If you see a crime occur or have information about a crime please report it promptly to the Director of Security, Student Services or an administrator.

### ANONYMOUS CRIME REPORT:

If you don't want to report a crime or other problem in person you can go to the website and report it anonymously by clicking on: <http://www.sherman.edu/1forms/report-crime.asp>

## EMERGENCY CONTACT NUMBERS

To Report a **CRIME** or any emergency contact any College Employee

Or call:

Office of Campus Security	x. 392 or x. 246
Police, EMS - Emergency	911
SAFE Homes - Rape Crisis Coalition	1-877-9700
Mental Health Center	585-0366
Mary Black Memorial Hospital	573-3000
Spartanburg Regional Medical Center	560-6000
Alcohol & Drug Abuse Center	582-7588

You can view the South Carolina sex offenders' web site at

<http://www.icrimewatch.net/index.php?AgencyID=54575&disc=>

You can view crime statistics online at:

<http://www.sherman.edu/edu/currentstudents/campussafety.asp>

## Save A Life! Don't Drink and Drive!

### DRUG & ALCOHOL POLICY

Drug and alcohol abuse are significant threats to the safety and security of any community and college campuses are not exempt. SCC enforces a strong anti-drug and alcohol policy to prevent the illegal use of drugs and the abuse of alcohol on or off campus. SCC also complies with the Drug-Free School Act of 1989, which requires college officials to turn over to authorities, for arrest and prosecution, any person who illegally uses drugs.

The complete Drug and Alcohol Policy is distributed to new students each quarter. Copies are available at all times from the student services department. Generally, the policy prohibits the unlawful manufacture, possession, use, sale or distribution of controlled substances, alcohol and drug paraphernalia. Penalties may include expulsion and criminal prosecution.

The Dean of Student Services provides a variety of services aimed at preventing drug and alcohol abuse. In addition to educational programs and assemblies, assistance is provided to any student, faculty or staff member concerned about drug or alcohol use. If the need for referral arises, the individual will be directed to the appropriate community resource.

### POLICY ON SEXUAL ASSAULT

SCC is dedicated to maintaining a campus environment that actively discourages and condemns violence of any kind. The college does not tolerate or ignore acts of sexual violence.

A student charged with sexual assault on or off campus can be prosecuted under criminal statutes and disciplined by the college. College discipline may be handed down with or without prosecution by local, state or federal authorities. College discipline includes, but is not limited to, probation, suspension or expulsion.

The full policy on sexual assault may be found in the student handbook or from the student services office.

### REPORTING SEXUAL ASSAULTS

The college encourages everyone to report any incident of sexual assault on campus immediately to the security department (x. 392), student services department (x.224), or the business office (x.243). These offices also stand ready to help anyone who is the victim of an assault off campus.

**MEDICAL ATTENTION.** It is essential that a victim of a sexual assault receive immediate medical attention, to protect against injury and disease and to assist in later prosecution. Preservation of evidence may require that before receiving such attention, the victim should not shower, wash any body part, douche, brush teeth, drink liquids or change clothes. The victim should also avoid urinating, and if there has been oral sexual contact, should not smoke or eat.

**COUNSELING.** Counseling can be critical to regaining one's emotional balance following a sexual assault. The Dean of Student Services is trained and ready to assist or refer to another competent professional. All college assistance is free and strictly confidential. Off campus support may be obtained thru SAFE homes-Rape Crisis Coalition 583-9803

### PREVENTING THEFT

Most crimes reported to college security involve property rather than personal danger. You can minimize your chances of becoming a victim by remembering that college campuses are not immune to crime and by following these common sense tips:

**LOCK UP!** Lock your car. Lock your purse in a drawer or your locker and lock your office door even if you're only stepping down the hall or teaching a class.

**IDENTIFY YOUR BELONGINGS!** Put your name or other identifying marks somewhere in your text books. Engrave items that might interest a thief—equipment, bicycles, CD players and anything else that is portable and valuable. Marking valuables is a proven way to discourage theft. Sherman College assumes no liability for personal possessions or vehicles.

## **CAMPUS ROADWAYS AND PARKING**

All roadways and parking lots are under the jurisdiction of campus security and the County Sheriff's Office. Safety is a primary responsibility and commitment by the college.

Parking areas are available for students, faculty, staff and visitors. Handicapped parking spaces are also provided near each building. All motorized vehicles must be registered in the business office.

*By South Carolina law and college policy,  
**NO WEAPONS ARE ALLOWED ON CAMPUS.**  
This includes inside any and all vehicles.*

*By entering the premises of Sherman College, all persons agree to abide by the rules, regulations, policies and procedures of Sherman College and agree to fully cooperate with all security officers. Security officers have the authority to search all persons and property.*

## **Issuing of Timely Threat Warnings**

The Senior Administrator on site and/or the Senior Security Officer on site have the responsibility for the issuing a warning. The determination of when to issue a warning will be determined by the nature of the crime and the continuing risk to the campus community. In the event of a significant threat or an emergency to the campus community the senior Administrator on site and or the Director of Maintenance and Security will issue a timely threat warning. You will be notified by Public Address, E-mail, warnings on the Television monitors and by Security and Maintenance if you are outside on the Campus Grounds. All students and employees may also sign up with the Dean of Student Affairs to receive threat warnings via text messages. Anyone with information warranting a timely warning should immediately report the information to any security officer or senior administrator.

## **Emergency Response and Evacuation Procedures**

An emergency response plan is maintained by the Security Department and it is reviewed at least annually. It is distributed to all new employees and students electronically and is available electronically on the College website. This plan is tested annually according to current policies and the test report is circulated to the administrators.

## **Daily Crime Log**

Sherman College uses a hard copy Daily Crime Log of all alleged criminal incidents. The log is accessible on-site in the Office of the Director of Maintenance and Security. The crime log for the most recent 60-day period is open to public inspection, upon request, during normal business hours. Anyone may ask to see the log, whether or not they are associated with the college, including the media. Any portion of the log that is older than 60 days will be made available within two business days of a request for public inspection.

## Crime Statistics

<b>Calendar Year</b>	<i>2008</i>	<i>2009</i>	<i>2010</i>	<b>TOTALS</b>
<b>Population</b>	<i>245</i>	<i>211</i>	<i>188</i>	
<i>Crimes against persons</i>				
<b>Murder</b>	0	0	0	0
<b>Rape</b>	0	0	0	0
<b>Robbery</b>	0	0	0	0
<b>Aggravated assault</b>	0	0	0	0
<i>Other Sexual Offenses</i>				
<b>Forcible</b>	0	0	0	0
<b>Non-Forcible</b>	0	0	0	0
<i>Crimes Against Properties</i>				
<b>Burglary*</b>	0	3	0	3
<b>Motor Vehicle Theft</b>	0	0	0	0
<b>Arson</b>	0	0	0	0
<b>*un-lawful entry No force</b>				
<i>Other Arrests</i>				
<b>All Hate Crimes</b>	0	0	0	0
<b>Drug Law</b>	0	0	0	0
<b>Liquor Law</b>	0	0	0	0
<b>Weapons Law</b>	0	0	0	0

Rapes, Forcible and Nonforcible Sex Offences since January 1, 1991 0