



Rental/Sale Property Application

Submit Completed Application and fee to:
Sherman College
Student Affairs
PO Box 1452
Spartanburg, SC 29304

Date Received ____/____/____
By: _____

Please circle the type of property you wish to advertise: Rental _____ Sale _____
House Duplex Apartment Mobile home

Please provide the following:
____ Number of bedrooms ____ Number of bathrooms ____ Stove
____ Washer/Dryer hook-up ____ Fenced Yard ____ Refrigerator
____ Pets Allowed ____ Dishwasher ____ Minutes from Sherman
____ Rental fee ____ Security Deposit fee

The fee paid for advertising is to cover the administrative costs associated with maintaining the property listings. You will be entitled to a 90-day (3-month) posting. At the end of 90 days, the posting must be renewed by submitting a new application and paying the required application fee.

Property Advertising Rate: Please make checks payable to Sherman College
\$25.00 fee advertises the property on Sherman College's web site and on the housing list that is mailed to incoming students who request the listing. This fee also secures a posting in the College Housing Notebook. *The property owner must create all fliers. The Office of Student Affairs will not be responsible for creating fliers. Distribution of fliers in other areas of the campus is prohibited.*

Please Print. Submit completed application and required fee to the Office of Student Affairs. Applications received without completed forms and/or payment will not be advertised.

Contact (landlord) information:
Name _____
Mailing Address _____

Phone _____
Email _____

Date of Submission ____/____/____
Property Information
Address of Property _____

Landlord's Signature/Date

For Office Use Only:
1. Completed information received _____
2. Check forwarded to Business Office _____
3. Check number _____