



FUNDRAISING FOR CAMPUS APPROVED CLUBS/ORGANIZATIONS

POLICY

Any organization that has the majority of its membership composed of Sherman College students, prospective students and/or alumni, must be a registered College approved club in order to be considered for fundraising privileges. All clubs/organizations must meet the following guidelines:

- a) Any event designed as a fundraising activity will receive the prior approval of the dean of student affairs, and all requests to hold a fundraiser will be accompanied by a completed Fundraising Request form. Further, upon completion of the event, a Statement of Financial Activity form will be completed and submitted to the dean of student affairs, detailing the handling of funds raised.
- b) Student fundraising activities are permitted in designated campus areas only.
- c) Fundraising activity approved by the dean of student affairs will also receive the approval of the Business Office and the Office of Institutional Advancement when appropriate, as determined by the dean of student affairs.
- d) Fundraising activities that compete directly with college business operations are not permitted.
- e) All fundraising activities must comply with college policy and all state and federal laws.
- f) Any fundraising activity involving the local/business community will have prior approval of the Vice President for Institutional Advancement.
- g) Any fundraisers involving games of pure chance (i.e., raffles, selling chances, etc.) are prohibited under South Carolina Law (Title 16, Chapter 19, Section 10).

Any fundraising activities related to the Sherman College Lyceum will be the responsibility of the Director of Continuing Education, and any fundraising activities related to Sherman College's Phonathon will be the responsibility of the Vice President for Institutional Advancement.