



## STUDENT PARKING

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### **POLICY**

#### **Required Decal**

All students are required to obtain and display a parking decal from the Business Office for each vehicle that he/she intends to park in college parking areas. The decal is to be placed on the rear window of the driver's side for identification purposes. The decal must be visible at all times.

#### **Parking Violations**

Parking tickets are issued to persons parking in restricted parking areas, handicapped or reserved spaces. Parking tickets are also issued to the owners of vehicles not properly displaying a college parking decal. Parking fines not paid within ten days of the date of issuance are automatically doubled. Repeated parking violations may result in disciplinary action. The college reserves the right to tow any vehicle parked in a restricted area at the owner's expense.

#### **Temporary Parking Privileges to Accommodate Physical Limitations**

Students with temporary physical limitations, of two weeks duration or less, that present a problem in walking to college buildings from the student parking lots may apply to obtain a temporary parking permit signifying that they may park their college-registered vehicle in the upper parking lot during that time period. In order to obtain a temporary parking permit, the student must submit a medical excuse detailing the nature of the physical limitation that specifically limits the student's ability to walk as well as the length of time expected for recovery to the Business Office. The excuse must be from a medical doctor on his/her letterhead and must include the doctor's signature. If the physical limitation is due to injury that requires an extended period of time for recovery (longer than two weeks), the director of security will clear the student to park in the upper lot for the additional recovery period as long as the student provides required documentation from his/her medical doctor and he/she provides that documentation to the director of security on a timely basis. It is the student's responsibility to keep the director of security informed of his/her situation. The duration of temporary parking is limited. Students who abuse this privilege beyond the duration of the temporary parking permit will be ticketed and are subject to the associated fines.

#### **Temporary Parking Privileges During Pregnancy**

Pregnant students experiencing difficulties during their third trimester that present a problem in walking to college buildings from the student parking lots may apply to obtain a temporary parking permit signifying that they may park their college-registered vehicle in the upper parking lot for a specific length of time. In order to obtain a temporary parking permit, the student must submit an excuse detailing the length of time necessary for parking accommodations to the Business Office. The excuse must be from a medical doctor or licensed mid-wife on his/her letterhead and must include the doctor or mid-wife's signature. The mid-wife's license number must also be included. It is the student's responsibility to keep the director of security informed



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of her situation. The duration of temporary parking during pregnancy is limited and will not extend beyond the birth of the baby without proper excuse from the doctor or midwife. Students who abuse this privilege beyond the duration of the temporary parking permit will be ticketed and are subject to the associated fines.

### **Handicapped Parking**

Students requiring permanent handicapped parking must obtain an official handicapped-parking decal from the South Carolina Department of Highways and Public Transportation, and must also obtain a parking decal from the Business Office.

**The Facilities Committee will review exceptions to the policy on a case-by-case basis.**