



## EQUAL OPPORTUNITY AND ACADEMIC ACCOMMODATIONS

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Sherman College offers equal educational opportunities to all persons without regard to age, race, color, gender, veteran status, national origin, religion, sexual orientation, marital status or disability and the college has committed itself to providing appropriate chiropractic education to all qualified students.

### **POLICY**

Pursuant to the Americans with Disabilities Act (ADA) and the Rehabilitation Act, the college provides reasonable and appropriate accommodations for students with documented disabilities. All student accommodation requests are considered unique to the individual and are reviewed on a case-by-case basis. The college is committed to engaging in the interactive process with any student seeking an accommodation to determine the most suitable course of action. The accommodations offered are connected to the nature of the disability and the way it impacts the student as it is related to their ability to function within the campus setting. Students are responsible for providing supportive documentation as part of the review process. A student may submit an accommodation request for review at any time after being accepted for admission into the college.

It is important to note that as part of accommodation review, a reasonable accommodation request does not allow for a direct threat to the health or safety of others, does not require a substantial change in the essential element of the curriculum or substantial alteration in the manner in which the college provides its services, and it does not pose an undue financial or administrative burden. The college is not required to provide aids, devices, or services of a personal nature.

### **Student's Rights Concerning Accommodation Confidentiality – The Buckley Amendment**

In relationship to the student's right to confidentiality regarding academic accommodations, Sherman College complies with the requirements as set forth by the Family Educational Rights and Privacy Act of 1974 (FERPA), as amended. This Amendment establishes a student's right to:

- a) Inspect and review educational records
- b) Amend educational records
- c) Have some control over the disclosure of information from educational records

Educational records are all records that:

- a) Contain information that is directly related to a student
- b) Are maintained by an educational agency or institution or by a party acting for the agency or institution



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Accommodation documents and services are part of a student's academic record. These records are held exclusively in the Office of Student Affairs and are not combined with the student's other official college records or transcripts. Students are notified of rights under this amendment on an annual basis.

All accommodation documents are held by student affairs for seven years from the official date of the student's program completion after which time they are destroyed.