



WITHDRAWAL

POLICY

After the first five (5) days of the quarter, a student wishing to be removed from a core course, or an elective course that meets regularly throughout the quarter, must complete a withdrawal form (available online or by emailing the Registrar's Office), and obtain the instructor's signature.

The grading policy for withdrawal from a core course, or an elective course as described above, is as follows:

1. Withdrawal before the end of the 7th week - "W"
2. Withdrawal between weeks 7 - 9 with passing grade - "WP"
3. Withdrawal between weeks 7 - 9 with failing grade – "WF"
4. Withdrawal after 9th week regardless of performance – "WF"

A "WF" will be computed as a failing grade in the quarter and cumulative grade point average.

Some elective courses may be scheduled in a weekend- or seminar-style format that commences later than the majority of courses offered in a given quarter.

The grading policy for withdrawal from a weekend or seminar-style elective course is as follows:

1. Withdrawal before the final meeting – "W"
2. Withdrawal after the final meeting regardless of performance – "WF"

A "WF" will be computed as a failing grade in the quarter and cumulative grade point average.

Withdrawal from a core course after the first five (5) days of the quarter will constitute an enrollment in the course. Before withdrawing from a course, students should consult Policy 1051 – Academic Standing for clarification regarding the potential implications.