

Hello,

Thank you for registering to our Showcase Sherman event. We are so happy and excited you decided to come visit us that weekend. In order for you to have an amazing experience you need to follow this simple steps.

Step 1:

In order to be eligible for reimbursement you need to have completed 45 semester hours in an undergraduate school. Please send us copy of your transcripts to thamilton@sherman.edu

Step 2:

You'll be reimbursed up to \$300 for travel expenses (airline, bus or train tickets, gas, or car rental). We use Charlotte-Douglas International Airport (CLT). There will be 4 pickup times at this airport on Thursday and you should plan your flight to be there around the transportation schedule, 11:00am, 3:00pm, 6:00pm & 9:00pm.

On Sunday, we will provide transportation to CLT leaving the hotel at 5:00am & 8:00am.

Please email me your flight itinerary with receipt of what you paid so I can process your reimbursement. ilopez@sherman.edu

Step 3:

For the hotel please Contact :

Comfort Suites at WestGate Mall
458 West Blackstock Road,
Spartanburg SC 29301

Phone Number: 864-699-6700

Please ask the front desk to do your reservation under "Showcase Sherman" current dates.

They will ask for your credit card just for reservation purposes but Sherman College will take care of the cost of the stay.

I also attached the reimbursement procedures just in case you have any questions on how that works.

Let me know if you have any other questions or concerns...see you soon!