



Policy 1051: Academic Plan of Action Form

This form should be submitted electronically to vpaa@sherman.edu by the first Monday of the quarter.

Name: _____

Date: _____

Mailing address: _____

Policy 1051 states that students placed on Academic Probation or Final Academic Probation will be required to present his or her academic plan of action, in person, to the Academic Affairs Committee, on the first Wednesday of the quarter immediately following the change in academic standing. The plan should outline in detail the student's plans for improving his or her academic performance and regaining acceptable academic standing.

Criteria I – Evidence of extenuating circumstances. Please attach any supporting documentation.

Criteria II – Status of extenuating circumstances. How have the circumstances been addressed?

Criteria III – Plan of Action. What will you do to ensure your success in the program?

The committee's response to your academic plan will be sent to your Sherman email address no later than the end of the business day on the first Friday of the quarter. A hard copy will also be sent via U.S. mail.

Signature

Typing your name above constitutes an electronic signature

Date