STUDENT CLUBS AND ORGANIZATIONS

POLICY

A student club is defined as a group of students who are authorized by the college to organize and meet for a common purpose and whose membership is limited by criteria mutually agreed upon by the members. College authorized clubs are entitled to the rights listed under Club Rights below.

The college must approve any student club or organization that has the majority of its membership, composed of Sherman College students; prospective students and/or alumni that desires to use college facilities, distribute club information on campus and/or qualify for Chiropractic Student Government (CSG) funding. All student clubs and organizations are subject to college policies. All on-campus student club or organization activities and/or events must be scheduled through the Office of Student Affairs.

Approval of a campus club is a privilege, not a right, and may be revoked by the college at any time, if the circumstances warrant such measures.

Application Procedure

Social Clubs

The college may approve of social clubs upon consideration of the merits of the club's intended service to students, the college, the profession and/or community.

Technique Clubs

The college may approve chiropractic technique clubs providing the technique is represented in the Sherman College curriculum, supports the college mission and/or has as its objective the location and correction of vertebral subluxations. The college reserves the right to make this determination and may request additional information from club organizers at its discretion. If the club activity is clinical in nature or focuses on a chiropractic technique, the club advisor must be a faculty member who is a doctor of chiropractic licensed in the State of South Carolina.

Club Advisor

A faculty member may serve as a club advisor for a maximum of two (2) clubs at any one time. Any exception to the number of clubs an advisor may supervise requires permission from student affairs and the provost. All student clubs, social or technique, must have its club advisor present at all meetings. If the club advisor is unavailable for a particular meeting, the meeting may not be held. Clubs are encouraged to have a designated alternate advisor in the event of the advisor's absence. The vice president for enrollment and student success or his/her designee may substitute for the club advisor at social club meetings.

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The first time a club meets without its club advisor/alternate advisor present, the club will receive a warning from the Office of Student Affairs. The second time the club meets without its advisor/alternate advisor present within the same quarter, the club will be dissolved and will lose all its club rights. A club that has been dissolved may not apply for recognition for a minimum of three (3) months.

Students who perform unauthorized adjusting procedures during club meetings on or off campus are subject to a hearing before the Student Conduct Review Board and possible dismissal from the doctor of chiropractic degree program. *See Policy 7002- Adjustments and Policy 8004- Student Code of Conduct.*

Club Responsibilities

1. To carry out club activities in accordance with local, state and federal laws as well as all college policies.
2. To use college facilities in a responsible manner. Meeting rooms must be picked up and all furnishings returned to their original position(s). Equipment must be clean and in working order. If something breaks, the club president must report it to the Office of Student Affairs.
3. To conduct its business and fiscal operations in an ethical manner in accord with standards of good practice.
4. By the conclusion of each quarter, the club president must submit a quarterly Club Report to the vice president for enrollment and student success. The report must summarize club activities and achievements, identify club officers and request preferred meeting days and meeting rooms for the coming quarter.
5. To turn in attendance sheets inclusive of the advisor's signature by the end of the day that the meeting occurred.
6. To act in the best interests of its members and the college.
7. To take appropriate safety precautions at club meetings and events.
8. To schedule meeting room reservations for the following quarter's club meetings through the Office of Student Affairs. Club meeting room reservations do not automatically carry over from one quarter to the next. Academic classes and assemblies are given priority for room usage. Student clubs may be given priority for meeting room/ reservations by contacting the Office of Student Affairs during the last two weeks of the quarter. Otherwise, the room may be reserved for another club or activity.

Club Rights

1. The right to use college classrooms for club meetings – subject to availability. Club meeting rooms must be scheduled in advance through the Office of Student Affairs.
2. The right to post student club information on designated bulletin boards. Bulletin boards are routinely monitored and updated. The Office of Student Affairs and/or club officers will remove expired or unauthorized fliers/promotional items on a regular basis. The college is not responsible for the security of any items posted on bulletin boards.

3. The right to invite off-campus speakers for regularly scheduled meetings. All guest speaker requests must be submitted to the Office of Student Affairs at least one week prior to the anticipated speaking engagement date.
4. The right to hold fundraising activities in accordance with college policy. All requests must be submitted on time. *See Policy 8018- Fundraising.*.