



Position Title: **PEDIATRIC AND PERINATAL CASE DOCTOR**

Department: Academic Affairs

Reports to: Dean of Clinics & Chair of the Pediatric and Perinatal Department

Classification/

FLSA Status: Exempt - Faculty Position

Primary Function: The Pediatric and Perinatal Case Doctor is a Chiropractic Center Case Doctor whose principal role is to practice and supervise the provision of chiropractic care to pediatric and perinatal patients in the college's chiropractic center. This position offers students a specialized track in their final quarter, focusing on the analysis and adjustment of vertebral subluxation within these populations. The Pediatric and Perinatal Case Doctor also fulfills all responsibilities of a Chiropractic Center Case Doctor, ensuring excellence in clinical education and patient care.

Key Responsibilities:

A. Instruction

1. Practice, model, and teach direct contact chiropractic care using the Sherman System as a Doctor of Chiropractic for patients of all ages, with a specialized focus on pediatric and perinatal populations, demonstrating caring, compassionate, and ethical behavior.
2. Provide interns with an effective, guided clinical education experience, holding themselves and interns accountable to professional, accreditation, and behavioral standards, including but not limited to:
 - Health history and follow-up to chief complaints and emerging issues
 - Physical, neuromusculoskeletal, and pediatric/perinatal-specific examination and reexamination
 - Imaging and other diagnostic studies as appropriate
 - Differential diagnosis and updates
 - Case management and review, including care plans and adjustments
 - Coding, patient education, and outcomes assessment

- Referral and co-management with other healthcare providers
 - Documentation compliant with HIPAA and FERPA regulations
3. Develop interns' knowledge, skills, and competence in locating, analyzing, and correcting vertebral subluxation in pediatric and perinatal patients.
 4. Stay current with research, literature, and best practices regarding pediatric and perinatal chiropractic care.
 5. Assess intern competency and provide constructive feedback to ensure performance improvement.
 6. Collaborate with the Center for Innovative Teaching & Learning (CITL) to enhance clinical teaching methodologies.
 7. Conduct and/or supervise initial evaluations, re-evaluations, and progress assessments for pediatric and perinatal patients.
 8. Ensure appropriate patient education, informed consent, and communication of care plans for parents and guardians.
 9. Participate in the evaluation and enhancement of clinical education and patient care procedures.

B. Professional Development/Scholarship

1. Complete onboarding for the Sherman System, including spinal analysis, adjusting protocols, and documentation standards.
2. Pursue professional development opportunities, including certifications in pediatric and perinatal chiropractic care.
3. Set and pursue annual goals aligned with college objectives.
4. Engage in scholarly activities to advance teaching and learning.
5. Maintain accurate professional certifications and licenses.
6. Provide coverage during absences and maintain office hours.

C. Service to the College

1. Participate in faculty governance and committees.
2. Serve as a mentor to students and faculty.
3. Support the efficient operation of the chiropractic center.
4. Assist in maintaining a clean, fully stocked center, and report equipment issues.
5. Attend college events, faculty meetings, and required ceremonies.
6. Perform other duties as assigned by the Dean of Clinics.

Basic Knowledge and Skills:

1. Doctor of Chiropractic degree with a current South Carolina license.
2. Minimum three years of chiropractic practice and teaching experience.
3. Specialized training and/or certification in pediatric and perinatal chiropractic care preferred.
4. Strong organizational, supervisory, and communication skills.
5. Certification in Basic Life Support (BLS).
6. Proficiency in MS Office and electronic health records.

Workload Expectations, Physical Demands, and Work Environment:

Workload Expectations: The position requires a minimum forty-hour workweek, with additional expectations as set by the Dean of Clinics.

Physical demands: While performing the duties of this job, the employee is occasionally required to walk, stand, sit; use hands to finger, handle or feel objects; reach with hands and arms; stoop; talk and hear. Specific vision abilities required by the job include close vision, distance vision and the ability to adjust focus.

Work environment: While performing the duties of this job the employee works in a controlled work environment and the noise level in the work environment is usually minimal.

General sign-off:

The employee is expected to adhere to all college policies and serve as a professional role model.

I have read and understand this explanation and job description:

Employee Signature

Date